

**2017 SUMMER GRANT APPLICATION**

**Center for the Study of Law and Religion**  
*Restoring Religious Freedom Project*

**(Name of Applicant)**

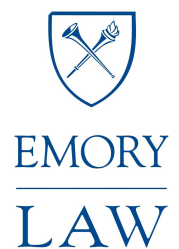
**SPONSORING ORGANIZATION**

**(Name of Employer)**  
**(Employer's Street Address)**  
**(Employer's City, State, and Zip Code)**  
**(Employer's Telephone Number)**

**SUPERVISING ATTORNEY**

**(Supervising Attorney's Name)**  
**(Supervising Attorney's Position)**  
**(Supervising Attorney's Phone Number and/or Email Address)**

**Amount of Funding Requested <sup>\$</sup>**



## SUMMER GRANT APPLICATION: OVERVIEW

This document explains the **2017 Restoring Religious Freedom (RFF) Summer Grant** application process. Every effort has been made to ensure that the application process is both fair and efficient. Please be advised of the following:

- Successful applicants will have a demonstrated commitment to developing a career in Law & Religion.
- The RRF Summer Grant pays up to \$5,000 and cannot be used in conjunction with other grants or funding sources for summer positions considered in this application. Acceptance of other grants or funding sources may impact your eligibility to receive the RRF Summer Grant. If you accept alternate funding sources or other grants, you must immediately notify the RRF Administrative Assistant, Tobi Ames, at [tames2@emory.edu](mailto:tames2@emory.edu).
- It is the applicant's responsibility to ensure participation with a qualifying organization in the field of Law and Religion. This may include working as a clerk in a law firm doing law and religion work; a law and religion think tank; local, state, or federal government; non-profit organizations or non-governmental organizations; or summer judicial clerkships. However, this may be decided on a case-by-case basis, so if you are unsure whether the work qualifies, feel free to reach out in advance.

### Resources (think tanks, law firms, advocacy groups, etc.)

- <http://www.theosthinktank.co.uk/research/society/law>
  - <http://projects.pewforum.org/organization-types/think-tank>
  - <http://www.thebestschools.org/features/most-influential-think-tanks>
  - <https://www.state.gov/m/fsi/tc/79982.htm>
  - <https://www.iclrs.org/index.php?pageId=1&contentId=1656&blurbId=1340>
- Please direct all questions to [tames2@emory.edu](mailto:tames2@emory.edu).

## SUMMER GRANT APPLICATION: SUBMISSION INSTRUCTIONS

- The deadline to apply for an RRF Summer Grant will be on a rolling basis until **April 17, 2017** (end of classes) at 5:00pm.
- All requirements of the RRF Summer Grant application process must be completed by this time.
- No extensions will be given absent extenuating circumstances.
- The application is to be submitted in .pdf format to [tames2@emory.edu](mailto:tames2@emory.edu), with the file name "<Your Name> RRF Summer Grant App 2017" [Example: Bob Smith RRF Summer Grant App 2017] and must include a cover page (see above for template).
- Each applicant will receive an email confirmation that their application has been received. There is no guarantee that such verification will be immediate. If you have not received a response after 24 hours, please email [tames2@emory.edu](mailto:tames2@emory.edu).

## APPLICATION: REQUIRED ELEMENTS & GUIDELINES

### *Personal Statement and Resume*

- The format of the personal statement is 12 point, Times New Roman. The minimum length of the personal statement is two (2) double spaced pages, and the maximum length is three (3) double spaced pages.
- The personal statement should demonstrate the applicant's commitment to pursuing a career in Law and Religious Freedom. The choice of how to best show this commitment is up to the applicant. The best personal statements are thoughtful, memorable, and genuine. As with any writing sample, the personal statement should be thoroughly edited and free of any spelling or grammatical errors.

- A current resume is also required.

***Project Description***

- The applicant must certify that s/he will be working with a qualifying organization in the field of Law and Religion.
- The format of the project description is 12 point, Times New Roman. The minimum length of the project description is one (1) double-spaced page and the maximum length is two (2) double spaced pages.
- The project description should identify the organization the applicant will be working for, and what the applicant expects to be doing while employed there. The project description should also contain the applicant’s reason(s) for selecting the organization and describe how the internship will benefit the field of religious freedom. Lastly, the description should include the applicant’s personal goal(s) for growth and development during the internship.
- The project description should not be a rehash of the information on the organization’s website.

***Professional Conduct Code Pledge (see form below)***

- The applicant must read and sign the Professional Conduct Code Pledge.
- If the applicant fails to sign the Professional Conduct Code Pledge, the application **will be rejected** for noncompliance with RRF Summer Grant requirements, and the applicant will be notified and given an opportunity to sign the Professional Conduct Code Pledge.

***Documentation of RRF Summer Grant Participation***

- The documentation of RRF Summer Grant hours must be completed using the template below.
- Successful applicants will also be required to submit a short report summarizing their summer experiences, how they used the funds, and how the funds helped advance their research or training.

**Dates of Participation** \_\_\_\_\_ **Total Hours** \_\_\_\_\_

**Organization** \_\_\_\_\_

**Brief Description of Summer Activities** \_\_\_\_\_

**Supervisor Name and Contact Information (phone and/or email)** \_\_\_\_\_

**Other Pertinent Information (optional)** \_\_\_\_\_

## PROFESSIONAL CONDUCT CODE PLEDGE

I, (Name of Applicant), as a student of Emory University School of Law, understand that I am member of an academic community and embarking on a professional career. The Law School and legal profession share important values that are expressed in the Emory University School of Law Professional Conduct Code. I have read the Code, I accept its terms and procedures as a condition of applying for an RRF Summer Grant, and I attest that all certifications made within this RRF Summer Grant application are true and accurate to the best of my ability. I further acknowledge that if selected as an RRF Summer Grant recipient, the duration of my required work commitment (10 weeks and 400 hours unless otherwise specified in a partial grant application) will be verified by the employer contact via a signed letter. Additional submissions will be required to receive the final disbursement of the RRF Summer Grant funds. Failure to verify completion of my work commitment or any violation of the professional conduct code will subject me to honor council proceedings and require requital of RRF Summer Grant funds. I also acknowledge that I will be returning to Emory University School of Law for the Fall 2017 semester and that transfer or withdrawal from the Law School could subject me to refund of the grant in its entirety.

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*Applicant's Name*

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*Applicant's Signature and Date*